



KENNESAW CEMETERY PRESERVATION COMMISSION

~~~Meeting Minutes~~~

February 10, 2022 – 5:30 p.m. - City Hall Council Chamber

**MEMBERS PRESENT:**

|                  |                |
|------------------|----------------|
| Mary Helyn Hagin | ___x___        |
| Joe Bozeman      | ___x___        |
| Mickey Bozeman   | _____          |
| Andrew Bramlett  | ___x___        |
| Lewis Bramlett   | ___x___        |
| Ronald Ellerbe   | <u>Virtual</u> |
| Michelle Newman  | ___x___        |
| David Palmer     | ___x___        |

**Board Liaisons:**

|                 |         |
|-----------------|---------|
| Pat Ferris      | ___x___ |
| Lea Alvarez     | ___x___ |
| James Friedrich | ___x___ |
| Rod Bowman      | _____   |
| Ricky Stewart   | _____   |
| Jacque Cullins  | _____   |

**Visitors:**

**NOTE if Quorum is present**      \_\_\_x\_\_\_

**BUSINESS:**

- Welcomed new Commission Member David Palmer
- Approval of minutes from January 2022
  - Motion to approve – Newman    Second – L. Bramlett    Approved unanimous
- Approval of current financials
  - Motion to approve – J. Bozeman    Second – Palmer    Approved unanimous
- 2022 Event Schedule/Cemetery Tours update – A. Bramlett will be conducting the following
  - May 7 – Decoration Day
  - May 14 – Southern Museum (Members Only)
  - June 11 – Camp McDonald Day
- Approve updates to Cemetery Regulations & Guidelines
  - Motion to approve – Newman    Second – L. Bramlett    Approved unanimous
- Approve updates to Cemetery Commission Bylaws
  - Motion to approve – Newman    Second – Palmer    Approved unanimous
- Cemetery Needs – City Clerks office walked the cemetery with Public Works recently to determine primary needs
  - 1) Cemetery road needs to be resurfaced – working with Public Works
  - 2) Broken headstones – not a Public Works project
  - 3) Coping and wall repairs – not a Public Works project
  - Clerks’ office has found contacts with recommended professionals for items 2 & 3
  - Clerks’ office has reached out to Foundation requesting feedback for potential funding
- Discuss grave markers for “Unknown” burials – City Clerk’s office concerned the effect this might have on process for National Register designation – Ron Chalker with the Foundation has been contacted to investigate
- Public Works update – City Clerk’s office reported Public Works will investigate broken urns
  - Winter pruning of bushes is completed
- Cemetery Foundation update
  - Hagin reports that the Foundation is still working on a possible Fall event/tour

- Decoration Day planning
  - Work on education plan how to clean with D2
  - City Clerk's office showed "Save the Date" card to be mailed
  - Focus on gravestones on Revival Side and then plan to rotate around
  - Those with family members buried in cemetery can focus on their own
  - Possibly have pre-registration
  - Reach out to Cemetery Foundation regarding having a table at the event
  - Clerk's office has a form for willing family members to complete for more information about those buried in the cemetery

**Meeting Adjourned: 6:37 pm**

**2022 EVENTS**

Decoration Day – May 7 from 10am to 2pm  
 Memorial Day Service – May 30 Time TBD  
 Clean Up Day – October 22 from 10am to 2pm  
 Haunted Cemetery Tour? Possible Foundation event in October  
 Veteran's Day refresh flags and poppy placement – November 6 (Veterans Day 11<sup>th</sup>)  
 Wreaths Across America – December 17

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UPCOMING MEETINGS:

Upcoming meetings: Foundation – 7pm Wednesday, February 16, 2022 – Ben Robertson
Commission – 4pm on Thursday, March 10, 2022 – Location City Hall
Cemetery Summit – On hiatus until further notice

KENNESAW CITY CEMETERY ONLINE BURIAL SEARCH - <https://www.kennesaw.ga.govern.com/>