

City of Kennesaw
Business License
2529 J.O. Stephenson
Ave. Kennesaw, GA
30144 770-424-8274



Eating and Drinking Establishments Right of Way Encroachment APPLICATION

Application Fee:

Date Received: _____

Received By: _____

Encroachment Permit # _____

- All Applications Must Include:**
- copy of valid business license
 - proof of current liability insurance
 - sketch to scale showing layout of existing public area
 - proof of any required alcohol license, health permits or other state permits
 - photos, manufacturer's information for tables, chairs and umbrellas

Type of Exhibit – Check One:

- Permanent Encroachment
- Temporary Encroachment _____
Dates for exhibits
- Other

Address of Business: _____

Land Lot #: _____ Parcel #: _____ Zoning: _____ Historical District: YES _____ NO _____

Property Owner: _____ Phone #: _____

Address: _____ City/State: _____

Contact person: _____ Phone #: _____

Address: _____ Business License #: _____

ENCROACHMENT AREA INFORMATION

Encroachment Area _____ sq. ft Width of sidewalk in front of location _____ ft

Table and Chair material description _____

The owner/agent agrees to conform to any and all additional regulations in the district in which the encroachment will take place in addition to all requirements of the "Eating and Drinking Encroachment" ordinance as established on September 19, 2016.

Signature of owner/agent: _____ **Date:** _____

Please describe your proposed activity to be conducted on city right of way as simply and accurately as possible. Be sure to indicate materials to be used. Accurate drawings and photographs are required.

APPROVAL SIGNATURES

City of Kennesaw Planning & Zoning Administrator Date: _____

City of Kennesaw Finance Director Date: _____

- GRANTED
- DENIED Reason for denial _____



City of Kennesaw City Manager Date: _____

