



**Events Committee
Regular Meeting Agenda
Thursday, February 3, 2021 at 3:30 PM
City Hall Training Room**

Special Events Committee Mission Statement

The Committee includes members of every department impacted by special events. It will meet periodically as needed to discuss event scheduling, planning staffing and budgeting, so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors. Proposals may be submitted for consideration through Mayor and Council in the form of agenda items.

Representatives by department: Parks & Recreation (Steven Roberts, Brittani Farmer); Police (Brice Barth, Mark Webster); Public Works (Ricky Stewart, Dave Wilson); City Manager (Marty Hughes); Communications (Becca Graham); Building Services (Scott Banks); Building Maintenance (Robbie Balenger, Thomas Evans); Economic Development (Miranda Taylor); Smith-Gilbert Gardens (Vanita Keswani, Ann Parsons); Southern Museum (Jeffrey Richardson, Tracy Shehab), KDDA (Mark Allen). Each department has one vote.

Chair: Becca Graham, Vice-Chair: Ricky Stewart, Secretary: Brittani Farmer

- I. Call to Order**
- II. Approval of Minutes**
 - a. December Meeting Minutes
- III. Announcements/Public Comment**
 - a. Review Events Calendar - Upcoming Events
- IV. Old Business**
 - a. Additions to 2022 Events Calendar
- V. New Business**
- VI. Adjourn**

NOTICE: The Agenda is designed to make more efficient use of the Event Committee's time. It is not designed to curtail discussion or input.

If you need special accommodations to attend or participate in our meetings, please contact the Committee chair, Becca Graham, at least 24 hours in advance of the specific meeting you are planning to attend.