



City of Kennesaw
2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

Brandi May – Chair,
Kevin Whipple – Vice-Chair,
Mike Ferguson, Rachel Butler,
Patrick Gallagher, Sharon Blandford,
Brittany Haugen

KENNESAW HISTORIC PRESERVATION COMMISSION (HPC)

September 17, 2021 – 8:00 A.M.

Action Meeting Minutes

Council Chambers

The meeting may be accessed in-person or by using the following link:

<https://www.Facebook.com/City of Kennesaw/>

I. Call to Order/Roll Call

- Meeting called to order at 8:00a.m. by Kevin Whipple
- Roll Call: Kevin Whipple, Mike Ferguson, Sharon Blandford, and Brittany Haugen
- Absent: Brandi May, Patrick Gallagher and Rachel Butler
- Staff present: Darryl Simmons (Planning and Zoning Administrator), Albert Trevino (Assistant Zoning Administrator and Planner), Tanyel Aviles (Zoning Clerk), Rick Arnold (IT Operations Specialist) and Rod Bowman (City Arborist)
- Applicants present: Craig Clark (Owner/Applicant of 2940 Dallas St) and Christopher Baldwin (Architect for 2940 Dallas St)

II. Approval of Minutes: August 20, 2021

- Motion to approve the August 20, 2021 Meeting Minutes by Commissioner Ferguson.
- Second the motion by Commissioner Haugen.
- All in favor.
- **Approved forwarded with the vote totaling 3 – 0**

III. Financial Report

- Motion to approve the Financial Report by Commissioner Haugen.
- Second the motion by Commissioner Ferguson.
- All in favor.
- **Approved forwarded with the vote totaling 3 – 0**

IV. New Business – Certificate of Appropriateness (COA) Applications

1. **COA2021-24** – Applicant is E & H Investment Properties – Consideration to review and approve repairs and alterations to include: (1) repair siding on front of existing structure and reclaim siding where possible for use on front, (2) remove and replace existing siding on remaining three sides of structure with upgraded siding product to match the existing relief and look (3) replace

all rotten railings along porch and ramp and any remaining wood rot on property, (4) remove one tree and (5) paint for property located at 2940 Dallas Street.

- Commissioner Ferguson motions to approve the repair of the siding on the front of the structure similar to what is already there, to reclaim siding from the rest of the structure to use in the front, removal of the siding on the other three sides and replacement with a hardy plank cement-type product, replacement of the rotten railings on the porch and ramp and any other remaining rot on the property, removal of one tree, and painting the structure in a white/gray color. Any future changes in landscape or parking area should be brought back to HPC for approval.
- Commissioner Haugen Seconds.
- Motion passes 3-0.

V. Administrative Approvals by Staff & Chair – COA Application

1. **COA2021-23** – Applicant is Deloss and Valerie Dibble – Request to install a security/privacy fence in the back of the property located at 3000 N Main Street.
 - **No motion required for this agenda item.**

VI. Discussion

1. Properties of Concern
 - None
2. Article for *Around Kennesaw Magazine* – Mike Ferguson
 - No motions made.

VII. Public Comments

- None

VIII. Planning & Zoning Administrator Comments

- Brief explanation of new City email address access.

IX. Adjourn

- **Commissioner Whipple adjourned the meeting at 8:30 a.m.**