



City of Kennesaw
2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

Madelyn Orochena - Chair,
Kimberly Watkins - Vice-Chair,
Daniel Barnard - Secretary,
Valerie Dibble, Abigail Hicks
Kim Meacham, Amy Davis

KENNESAW ARTS & CULTURE COMMISSION (KACC)

September 16, 2021 – 6:30 P.M.

Meeting Agenda

City Hall – Council Chambers

- I. Call to Order/Roll Call
- II. Approval of Minutes
- III. Financial Report
- IV. Old Business
 - 1. Garden Art Poles Phase 3
 - 2. Smith-Gilbert Gardens Wellness Event Projects
 - 3. Painted Piano
 - 4. Painted Owls
 - 5. Holiday Market
 - 6. Trellis Project
 - 7. Business Cards
 - 8. Invoice/Reimbursement Updates
- V. New Business
 - 1. Scarecrow Project
 - 2. 2022 Projects
- VI. Public Comments
- VII. Planning & Zoning Administrator Comments
- VIII. Adjourn

**The next scheduled meeting of the Kennesaw Arts & Culture Commission will be
Thursday, October 21, 2021 at 6:30 p.m.**

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Fund # 100 GENERAL FUND

Account #	Account Name									
Type Vendor/Whse	Ref #	PO/Stock Bank	Check #	Date	Description/Vendor Name	Debit	Credit	Balance		
		/Stock Known by	Project		Grant Task WO #					
100.7400.53.180000.00000 ART & CULTURE COMMISSION										
Beginning Balance										
AP 04522		S650689	1	112752 122920	BANKCARD CENTER MASTERCARD -04	73.40		73.40		
AP 04523		S650706	1	112751 122920	BANKCARD CENTER MASTERCARD -01	204.00		277.40		
AP 04523		S650706	1	112751 122920	BANKCARD CENTER MASTERCARD -01		1.22-	276.18		
JE	12883			033121 10/19	- AC-CARD ASSET - ZONING	592.20		868.38		
AP 04522		S651675	1	113646 041421	BANKCARD CENTER MASTERCARD -04	95.00		963.38		
AP 05610		S651909	1	113832 050521	ELEVATED EVENTS OF ATLANTA	300.00		1263.38		
AP 05621	1		1	113982 051921	ELIZABETH HORNOR	100.00		1363.38		
AP 05621	2		1	113965 051921	AIMEE BOOTHE	100.00		1463.38		
AP 05621	3		1	113966 051921	ALISSA JEAN	100.00		1563.38		
AP 05621	4		1	114001 051921	LILY NGUYEN	100.00		1663.38		
AP 05621	5		1	113983 051921	EMILY BOSZE	100.00		1763.38		
AP 05610			1	114050 052621	ELEVATED EVENTS OF ATLANTA	300.00		2063.38		
AP 05397			1	114128 060221	VALERIE DIBBLE	171.00		2234.38		
AP 04522		S652313	1	114217 061621	BANKCARD CENTER MASTERCARD -04	118.38		2352.76		
AP 03319	35		1	114318 062321	MADELYN OROCHENA	127.32		2480.08		
AP 05610			1	114304 062321	ELEVATED EVENTS OF ATLANTA	300.00		2780.08		
AP 04850			1	114664 072621	KIM MEACHAM	113.15		2893.23		
AP 05610			1	114644 072721	ELEVATED EVENTS OF ATLANTA	300.00		3193.23		
- Ending Balance -						3194.45	1.22-	3193.23		
- Fund 100 Total -						3194.45	1.22-	3193.23		

City of Kennesaw
 Art & Culture Commission
 For the Period October 1, 2020 through July 31, 2021

Account Number	Account Name	Budget	Current Year to Date Actual	Available Budget	Percent of Budget Remaining
100.7400.53.180000.00000	ART & CULTURE COMMISSION	\$ 4,000	\$ 3,193	\$ 807	20.18%



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KENNESAW ARTS & CULTURE COMMISSION (KACC)

August 19, 2021 – 6:30 P.M.

Meeting Minutes

City Council Chambers

City Staff Liaison Tanyel Aviles called the meeting of the City of Kennesaw Art and Culture Commission to order at 6:36 p.m. in the City Hall Council Chamber, 2529 J.O. Stephenson Ave, Kennesaw, GA.

-Commission Members Present: Valerie Dibble, Kimberly Watkins, Madelyn Orochena, Kim Meacham, Abigail Hicks and Daniel Barnard. Six (6) Commission members present (four needed to establish a quorum). The total number of members is seven (7).

-Commission Members Absent: Amy Davis

-City Representatives in Attendance: Tanyel Aviles – Zoning Clerk - City of Kennesaw.

-Guest in attendance: Luke Howe – Economic Development Director - City of Kennesaw.

-Adoption of July 15th, 2021, minutes:

- The Commission reviewed and looked over the meeting minutes from the previous Arts and Culture Meeting, July 15th.
 - Valerie Dibble motioned, Abigail Hicks second, to adopt the minutes as presented. Motion carried 6-0.

-Potential Holiday Market/Artisan Market:

- Luke Howe approached the commission to inform them about an upcoming Holiday market that would be held during the holiday season. He informed the commission that the planning committee is looking to stock the holiday market with more arts, asking that the commission reach out to any artists or arts groups that would be interested in holding a booth.
- Luke mentioned that the market would be the first, possibly second as well, weekend of December and would be held in Depot Park.
- There is also the discussion of entry fees and limiting the number of vendors available. The planning committee will also look into any artists that participated in the Big Shanty Festival for potential vendors.

-Financial Report and Discussion of 2020 budget:

- Tanyel Aviles updated the commission on the current budget of \$807.00 (eight hundred and seven dollars) out of the allotted \$4,000 (four thousand dollars). She mentioned however, that \$600 (six hundred dollars) will be allocated towards the Open Mic Night events that remain for the fiscal year. This would leave the commission with \$207 (two hundred and seven dollars).
 - Vanita Keswani had mentioned that the commission should wait until October to start paying for Healthy You events.
 - Tanyel suggested that the commission utilize that last \$200 (two hundred dollars) to pay for business cards.
- Motion to approve the financial report. Motion by Kimberly Watkins, second by Abbi Hicks. Motion carried 6-0.

-Garden Art Poles:

- Kim Meacham mentioned that the budget for Phase 3 is set for the next fiscal year.
- Madelyn Orochena informed the commission that the set of poles for Phase 3 will be placed in the back of Swift-Cantrell Park, on the side with the Dog and Skate Park, behind the patch of trees in a clearing between the two walking paths.
 - The commission is sticking with the \$100 (one hundred dollars) stipend earmarked to the artists.
 - The commission began discussing new possible ideas to focus on for the next phase of Garden Art Poles.
 - Consensus reached on the topic of “The Community.”
- Motion to not exceed \$800 (eight hundred dollars) for the next phase of Garden Art Poles. Motion by Daniel Barnard, second by Kimberly Watkins. Motion carried 6-0.

-Smith Gilbert Gardens Wellness, Healthy You:

- Abbi Hicks presents her idea for a Healthy You event; Edible Bird Houses. She predicted that it would only cost about \$8.50 (eight dollars and fifty cents) per house to make. But she also mentioned that if the commission were to buy in bulk, there would be a good discount.
- The commission agreed to hold their individual Healthy You projects in the 10 am to 12 pm time range.
 - Wax resist Project, Kim Meacham - October 9th
 - Edible Bird Houses, Abbi Hicks - October 16th
 - Pumpkin Decorating, Daniel Barnard - October 23rd
 - Dance Instruction, Madelyn Orochena - October 2nd
- Madelyn Orochena proposed a dance instructive class, with lessons that could be taught as people visited the KACC booth.
- The commission also discussed bringing cleaning materials to both clean up after each event, and to sanitize for precautionary purposes.

-Painted Pianos:

- Valerie Dibble updated the commission on various changes and updates to the on-going Painted Pianos Project. She discussed a phase 2 & 3 aspect to the project.
- Valerie suggested a budget of \$100 (one hundred dollars) for each piano project. She did mention that the commission may want to consider having an allotted budget of slightly over \$100 (one hundred dollars) to ensure some potential wiggle room.
- **Owls on the Main:** This project is set to be done and installed this fall, looking at the Smith-Gilbert Gardens as an install location. The commission is also looking to potentially have these owls on display for some of the Healthy You events.
 - There are potentially going to be 58 (fifty-eight) total owls, and looking for locations downtown to install later on. The commission also discussed the potential to have them installed sooner.
 - Motion to have the Parliament Owls Project not to exceed \$1,200 (one thousand and two hundred dollars) with the condition that this will be drawn from the next fiscal year's budget.
 - Motion by Abbi Hicks, second by Kim Meacham. Motion carried 6-0.
- Motion for the phase one Painted Piano project to not exceed \$90 (ninety dollars), as well as the commission's remaining budget of \$207 (two hundred and seven dollars) to go towards remaining Facebook boosts, Painted Pianos, and business cards for the commission.
 - Motion by Kimberly Watkins, second by Abbi Hicks. Motion carried 6-0.
- Motion for the next upcoming Painted Piano project to not exceed \$200 (two hundred dollars) for next year's budget.
 - Motion by Kim Meacham, second by Kimberly Watkins. Motion carried 6-0.

-Sculptural and other Projects:

- Kim Meacham presented several ideas of possible and upcoming projects for the commission's consideration. She emphasized the potential for sculptural projects as the commission's budget increases.
 - Project 1: Art Blooms project continuation with the Master Craftsman program and the Smith-Gilbert Gardens
 - Project 2: Rotating sculpture outdoor gallery/park, in which sculptures could be on a lease agreement.
 - The City will need to sign off on these projects prior to the commission being able to vote on them.
 - Tanyel Aviles mentioned that the round-about right outside City Hall is partially under use by the chiropractor's office across the street and that they would be very interested in working with the commission to kick-start some art based/sculptural project to be placed there.
 - Project 3: Painted Fire Hydrants.
 - Project 4: Murals - Portable murals and interactive murals under consideration.
 - Project 5: Lantern Parade.
 - Project 6: Free Art Friday - on-going project and looking for more of a boost with this.
 - Project 7: Live Music Events - Kimberly Watkins spoke with the Downtown Merchants Association about their plans to continue the live music events, and

she informed the commission that they are planning to continue, but looking to work with other potential parties as well.

- Project 8: Downtown Art Crawl - Live Music events and Sip N' Stroll.
 - Tanyel Aviles advised the commission to speak with downtown businesses about this endeavor as they could be a huge asset in terms of displaying art or having live demonstrations of art.

-Manhole Covers Project:

- Page Burch has an opening in his schedule for the Master Craftsman program for Spring 2022, and the commission is looking to kick-start another set of manhole covers for that time frame.
- Tanyel Aviles will speak to Darryl Simmons and Luke Howe about potential increases to the commission's budget.

Public Comments

- None.

Adjournment

- The Commission collectively decided for a meeting adjourned, Madelyn Orochena motioned, Valerie Dibble second with 6-0. Meeting adjourned at 8:20 pm. The Commission will meet next September 16th, 2021, at 6:30 p.m. in the City Hall Council Chambers.