



KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY
DRAFT MEETING MINUTES
February 9, 2021
Virtual Zoom Meeting (Link Below)
7:30 A.M.

Pursuant to Governor Kemp’s Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1 et seq., as may be amended or extended, this public meeting is only being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting.

The meeting may be accessed using the following link/call-in information:

Join Zoom Meeting

<https://us02web.zoom.us/j/86784522483?pwd=cDZoTWYvTlluaTRkWU9DT0cwdVNwQT09>

- I. Call to Order** Chair Mark Allen called the meeting to order at 7:30 am.
- a. Prior to continuing with the agenda, Mark Allen read the following statement: Pursuant to Governor Kemp’s Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1, this public meeting is only being conducted via the use of Zoom, which is a real-time telephonic technology allowing the public simultaneous access to this public meeting. In addition, any vote taken during this meeting must be conducted by Roll Call Vote as required by Georgia law during this official state of Public Health Emergency.
 - b. Mark Allen conducted a roll call of the KDDA to record which members were on the Zoom meeting.
 - i. Mark Allen – present
 - ii. Anne Langan – present
 - iii. David Lyons – present
 - iv. Chad Howie – present
 - v. Leslie Steinle - present
 - vi. Gary Hasty – present
 - vii. Britt Doss – present
- II. Staff members present:** Luke Howe, Miranda Taylor, Andrew Gasparini, Councilmember Tracey Viars
- III. Approval of Minutes**
- a. Draft Meeting Minutes from 1.12.21 were reviewed. David Lyons made a motion to approve the minutes as presented; seconded by Leslie Steinle. Roll Call vote taken: Mark Allen (yay), Anne Langan (yay), David Lyons (yay), Chad Howie (yay), Leslie Steinle (yay), Gary Hasty (abstain), Britt Doss (abstain). Motion passed by a vote of 5-0 with 2 abstaining.
 - b. Draft Special Called Meeting Minutes from 2.1.21 were reviewed. Gary Hasty made a motion to approve the minutes as presented; seconded by Britt Doss. Roll Call vote taken: Mark Allen (yay), Anne Langan (abstain), David Lyons (abstain), Chad Howie (yay), Leslie Steinle (abstain), Gary Hasty (yay), Britt Doss (yay). Motion passed with a vote of 4-0 with 3 abstaining.
- II. Announcements/Public Comment:** None
- Agenda taken out of order with New Business at 7:34 am. Returned to regular order of agenda with Financials at 7:56 am.**
- III. Financials:** Leslie Steinle presented the financial report as of 1.31.21 were reviewed. Ending cash balance was \$4738.15. David Lyons made a motion to approve the financial report; Anne Langan seconded. Roll Call vote taken: Mark Allen (yay), Anne Langan (yay), David Lyons (yay), Chad Howie (yay), Leslie Steinle (yay), Gary Hasty (yay), Britt Doss (yay). Motion passed unanimously, 7-0.
- IV. Old Business**
- a. Discussion of 2021 Kennesaw Market Monday: Mark Allen gave an update on planning for Market Monday. He contacted 42 past vendors to gauge interest/support for the 2021 season, and 15 vendors responded with feedback. Most of the consensus was that they would participate but would need it to be profitable from the beginning to commit to the full season. We may need to consider a shorter season (perhaps June – August) to ensure farmers have product and to ensure a suitable venue. The board discussed the possibility of holding the event at Depot Park,

depending on the status of construction. Staff will verify the construction timeline and see if we can get a commitment for completion to be able to host the event at Depot Park.

V. New Business

- a. Review of CBD Project Application: Common Grounds Plaza: Applicant Dale Hughes presented details of the Common Grounds Plaza project and reviewed the business plan and architectural concepts. The timeline for completion of the project is 1st quarter of 2022. The board inquired about the stormwater issues on this block of Main Street and discussed the possibility of the City assisting with replacing the undersized pipe connecting to this block. David Lyons made a motion to approve the CBD concept plan as presented; seconded by Gary Hasty. Roll Call vote taken: Mark Allen (yay), Anne Langan (yay), David Lyons (yay), Chad Howie (yay), Leslie Steinle (yay), Gary Hasty (yay), Britt Doss (yay). Motion passed unanimously, 7-0.

VI. Board Comments

- a. Mark Allen asked if there was an update on the AGL use of the Budgetel site; Miranda Taylor advised she would get additional information and send a written report to the board.
- b. Anne Langan inquired about the status/plans for the clearing that is happening at Summers Street; a brief discussion of the Core Property Capital project followed.
- c. Leslie Steinle asked if we could create some quick links to ongoing projects (including plans and project status) on the city website to aid in board members being informed of active projects. She would like to see us do a better job of promoting what's coming. Leslie also expressed appreciation for the art walk project that has been going on at the Main Street Plaza near the Underpass.
- d. David Lyons asked about an update on the downtown benches; Miranda Taylor will prepare a report to share with the board.
- e. Chad Howie gave the board a brief update on the status of the SchoolHouse Village project.

- VII. Economic Development Director Comments:** Luke Howe shared that the Lewis House apartments are now open with the first phase receiving a CO and having residents move in. Gus's Fried Chicken has received a CO but we are unaware of their plans for an official opening date.

VIII. EXECUTIVE SESSION – Land, Legal, Personnel : None

Pursuant to the provisions of O.C.G.A. 50-14-3, the KDDA could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under O.C.G.A. 50-14-2(1); and/or personnel matters as provided under O.C.G.A. 50-14-3 (4) and/or real estate matters as provided under O.C.G.A 50-14-3(6).

- X. ADJOURN:** With no further business to discuss, David Lyons made a motion to adjourn; seconded by Chad Howie. Roll Call vote taken: Mark Allen (yay), Anne Langan (yay), David Lyons (yay), Chad Howie (yay), Leslie Steinle (yay), Gary Hasty (yay), Britt Doss (yay). Motion passed unanimously, 7-0. Meeting adjourned at 8:21 am.

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the KDDA's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

The next scheduled meeting of the Kennesaw Downtown Development Authority will be 7:30 a.m. on March 9, 2021