



**KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY**  
**DRAFT SPECIAL CALLED MEETING MINUTES**  
**October 22, 2020**  
**Virtual Zoom Meeting (Link Below)**  
**11:30 A.M.**

Pursuant to Governor Kemp's Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1 et seq., as may be amended or extended, this public meeting is only being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting.

The meeting may be accessed using the following link/call-in information:

Join Zoom Meeting

<https://us02web.zoom.us/j/84660818481?pwd=bn96b2ZFZlVncG9wcDNDNWNCRjRzZz09>

- I. Call to Order:** Chair Mark Allen called the meeting to order at 11:46 am.
- a. Prior to continuing with the agenda, Mark Allen read the following statement: Pursuant to Governor Kemp's Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1, this public meeting is only being conducted via the use of Zoom, which is a real-time telephonic technology allowing the public simultaneous access to this public meeting. In addition, any vote taken during this meeting must be conducted by Roll Call Vote as required by Georgia law during this official state of Public Health Emergency.
  - b. Mark Allen conducted a roll call of the KDDA to record which members were on the Zoom meeting.
    - i. Mark Allen – present
    - ii. David Lyons – present
    - iii. Leslie Steinle – present
    - iv. Britt Doss - present
    - v. Chad Howie – absent
    - vi. Gary Hasty – absent
    - vii. Anne Langan – absent
  - c. Staff members present on the Zoom meeting: Miranda Taylor, Luke Howe, Fred Bentley (Legal)
- II. Approval of Minutes**
- II. Announcements/Public Comment**
- III. Financials**
- IV. Old Business**
- V. New Business**
- a. Keene Street – Notice of Abandonment/Right to Purchase: Fred Bentley presented details of the Notice of Abandonment for Keene Street. As the City of Kennesaw seeks to abandon portions of Keene Street to facilitate construction of a realigned Keene Street and Burrell Court, the KDDA needs to act of the offer letter related to the portion of Keene Street adjacent to the KDDA's property at parcel #20016700730 (Budgetel). Legal has prepared an Intergovernmental Agreement in response to the offer letter. The IGA proposes the city dedicating the right of way to KDDA to assist in KDDA's use of the Budgetel property to advance economic vitality downtown. If additional right of way is required in the future, KDDA agrees to dedicate any required right of way back to the City. To complete the transaction, the KDDA need to authorize Legal to extend this offer to the City, authorize Legal to complete the IGA outlining the dedication of right of way, and authorize the Chair to sign the agreement. David Lyons made the motion as outlined; seconded by Leslie Steinle. Roll Call vote taken: Mark Allen (yay), David Lyons (yay), Leslie Steinle (yay), Britt Doss (yay). Motion passed unanimously.
- VI. Board Comments**

**VII. Economic Development Director Comments**

**VIII. EXECUTIVE SESSION – Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the KDDA could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under O.C.G.A. 50-14-2(1); and/or personnel matters as provided under O.C.G.A. 50-14-3 (4) and/or real estate matters as provided under O.C.G.A. 50-14-3(6).

**X. ADJOURN:** With no further business, David Lyons made a motion to adjourn; seconded by Leslie Steinle. Roll Call vote taken: Mark Allen (yay), David Lyons (yay), Leslie Steinle (yay), Britt Doss (yay). Motion passed unanimously. Meeting adjourned at 11:52 am.

**NOTICE:** Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the KDDA's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

**The next scheduled meeting of the Kennesaw Downtown Development Authority will be 7:30 a.m. on  
November 10, 2020**

DRAFT