



KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY
DRAFT MEETING MINUTES
October 13, 2020
Virtual Zoom Meeting (Link Below)
7:30 A.M.

Pursuant to Governor Kemp’s Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1 et seq., as may be amended or extended, this public meeting is only being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting.

The meeting may be accessed using the following link/call-in information:

Join Zoom Meeting

<https://us02web.zoom.us/j/84897392957?pwd=Zk5qdFNDS2Ewb3BPSWFvb3FTUW4rZz09>

- I. Call to Order:** Chair Mark Allen called the meeting to order at 7:31 am.
- a. Prior to continuing with the agenda, Mark Allen read the following statement: Pursuant to Governor Kemp’s Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1, this public meeting is only being conducted via the use of Zoom, which is a real-time telephonic technology allowing the public simultaneous access to this public meeting. In addition, any vote taken during this meeting must be conducted by Roll Call Vote as required by Georgia law during this official state of Public Health Emergency.
 - b. Mark Allen conducted a roll call of the KDDA to record which members were on the Zoom meeting.
 - i. Mark Allen – present
 - ii. David Lyons – present
 - iii. Gary Hasty – present
 - iv. Leslie Steinle – present
 - v. Chad Howie – present
 - vi. Britt Doss – absent
 - vii. Anne Langan – absent
 - c. Staff members present on the Zoom meeting: Miranda Taylor, Luke Howe, Tracey Viars (Council Liaison)
- II. Approval of Minutes**
- a. 9.8.2020 Draft Meeting Minutes reviewed. David Lyons made a motion to approve as presented; seconded by Leslie Steinle. Roll call vote taken: Mark Allen (yay), David Lyons (yay), Gary Hasty (yay), Leslie Steinle (yay) Chad Howie (yay). Motion passed unanimously.
- II. Announcements/Public Comment:** None
- III. Financials**
- a. Financial Report reviewed. Ending cash balance as of 9/30/2020 was \$5,928.57; ending cash balance of the bond account was \$334,149.43. David Lyons asked that we find documentation to show the deposit of the beer festival sponsor checks, as he did not recall seeing them on prior financial reports. This will be provided at the next meeting. Gary Hasty made a motion to approve the financial report; seconded by David Lyons. Roll call vote taken: Mark Allen (yay), David Lyons (yay), Gary Hasty (yay), Leslie Steinle (yay) Chad Howie (yay). Motion passed unanimously.
- IV. Old Business**
- V. New Business**
- VI. Board Comments**

- a. David Lyons inquired about the status of the downtown projects tour; Miranda Taylor advised that a sign-up for specific tour times will be sent out by the end of the week. David also asked about the status of the benches downtown that are in disrepair; staff will follow-up with the City Manager's Office on this item.
- b. Mark Allen noted that the Halloween scarecrows on Main Street are attracting a lot of attention and activity downtown, which is good to see, but that walking around downtown is difficult due to speeding vehicular traffic. He also commented on the progress of the Lewis House apartments and the Pritchard Park development.
- c. Leslie Steinle asked for a status update on downtown properties that have open code enforcement actions. Staff will follow-up and share any available information.

VII. Economic Development Director Comments

- a. Economic Development will be starting work on a strategic plan; the contract with the chosen firm will be on the Mayor & Council agenda for approval on Oct 19.
- b. Online DDA Training will be available through GMA and the Georgia Downtown Association. Miranda Taylor will share more information as it is available.

VIII. EXECUTIVE SESSION – Land, Legal, Personnel

Pursuant to the provisions of O.C.G.A. 50-14-3, the KDDA could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under O.C.G.A. 50-14-2(1); and/or personnel matters as provided under O.C.G.A. 50-14-3 (4) and/or real estate matters as provided under O.C.G.A. 50-14-3(6).

- X. ADJOURN:** With no further business, David Lyons made a motion to adjourn; seconded by Leslie Steinle. Roll call vote taken: Mark Allen (yay), David Lyons (yay), Gary Hasty (yay), Leslie Steinle (yay) Chad Howie (yay). Motion passed unanimously. Meeting adjourned at 7:51 am.

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the KDDA's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

**The next scheduled meeting of the Kennesaw Downtown Development Authority will be 7:30 a.m. on
November 10, 2020**