

**Mayor**  
Derek Easterling  
**City Manager**  
Jeff Drobney  
**City Clerk**  
Lea Addington



**Council**  
Mayor Pro-Tem, Pat Ferris  
James Eaton  
Tracey Viars  
Chris Henderson  
David Blinkhorn

**City Council  
Meeting Agenda  
October 5, 2020 6:30 PM  
Council Chambers**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

- A. Pursuant to Governor Kemp's Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1 et seq., as may be amended or extended, this public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed.

Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>

- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email [kennesawcouncil@kennesaw-ga.gov](mailto:kennesawcouncil@kennesaw-ga.gov) no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record.

**V. PRESENTATIONS**

- A. Presentation of a Proclamation declaring October 5-11, 2020 as Public Safety Appreciation Week. The City of Kennesaw Mayor and Council give special recognition to the Kennesaw Police Department and Kennesaw/Acworth 911 Communications. Thank you for all you do for our citizens and community!

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

- A. Approval of RESOLUTION to update various portions of the Master Fee Schedule.

Updates to the Master Fee Schedule include the following: 911 record certification fee; clarification from Building Services regarding the non-refundability and non-transferability of permits and the deletion of the Conversion of Single Family Residence to Group Day Care Home/Center fee; the addition of the Southern Museum and Smith Gilbert Gardens joint wedding package; full museum, the Depot, and Cobb Energy Gallery rental cost per hour amendments; AV Equipment add-on fee for the small/large meeting rooms and Banquet Hall in Community Center; rental fees for additional rooms in the Community Center, the Skate Park and the Splash Pad; Park Use Permit for Swift-Cantrell Park; Outdoor garden rentals and Hiram Butler House amendments; program additions and several rental deletions for Smith-Gilbert Gardens. City Clerks office recommends approval.

**IX. COMMITTEE AND BOARD REPORTS**

**X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.

**XI. CONSENT AGENDA**

- A. Approval of the September 14, 2020 Mayor and Council work session minutes.
- B. Approval of the September 21, 2020 Mayor and Council regular meeting minutes.
- C. Approval of the September 21, 2020 executive session minutes.
- D. Receipt of the MetroAtlanta August 2020 activity report.
- E. Authorize a RESOLUTION to approve the bid and award contract for Community Development Block Grant (CDBG) Kennesaw Heights Project. Staff solicited bids from qualified contractors to install curb, gutter and make storm improvements in association with the Community Development Block Grant (CDBG) program. The project will consist of installing storm lines, junction boxes, and curb and gutter on White Oak Circle and Randolph Circle. The bid announcement was advertised in the Marietta Journal pursuant to City procurement policy. Eight bids were received: DAF Concrete Inc. - \$149,232.00; Multiplex, LLC - \$269,099.70; Butch Thompson Enterprises, Inc. -

\$299,712.25; A1 Contracting - \$333,541.00; Integrated Sitework, LLC - \$338,915.75; Sol Construction, LLC - \$368,040.00; J.G. Leone Enterprises, Inc. - \$540,965.00; and Site Engineering, Inc.- \$593,054.00.

The two lowest bidders were unable to qualify to perform the work due to the CDBG Office finding problems with their Data Universal Number System Number (DUNS#). DUNS is a credit-tracking program used by the Federal Government. Because of the issues found, the City was required to reject these bids.

The Public Works Director recommends approval of bid and award of contract to Butch Thompson Enterprises, Inc. for the amount of \$299,712.25 and requests the Mayor to sign the attached resolution and contract.

100.1050.54.142000.00000 CDBG Projects

## **DEPARTMENT REPORTS**

### **XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director

- A. Consideration for approval of a Wine Manufacturer license for Dry County Brewing LLC d/b/a Dry County Brewing located at 1500 Lockhart Drive, Kennesaw, GA 30144. Applicant: Robert Sinclair III.

The applicant has completed the required alcohol workshop per Sec. 6-69. Signs have been posted and it has been properly advertised per Sec. 6-36. Current application and background check results are on file. Finance Director recommends approval.

100.0000.32.1100 Application Fee \$350.00

### **XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief  
LINDA DAVIS, 911 Communications Director

- A. Receipt of the July 2020 Crime Statistics.
- B. Receipt of the August 2020 Crime Statistics.

### **XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, Operations Specialist  
JOSHUA GUERRERO, Systems Administration Specialist

### **XV. PUBLIC WORKS**

RICKY STEWART, Public Works Director  
ROBBIE BALENGER, Facilities Manager

**XVI. RECREATION AND CULTURE**

RICHARD BANZ, Museum Director  
STEVE ROBERTS, Parks and Recreation Director  
ANN PARSONS, Smith-Gilbert Gardens Director

**XVII. COMMUNITY DEVELOPMENT**

ROBERT FOX, Economic Development Director  
DARRYL SIMMONS, Zoning Administrator  
SCOTT BANKS, Building Official

**XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**XIX. CITY MANAGER'S REPORT (Jeff Drobney)**

A. City Manager reports, discussions and updates.

**XX. MAYOR'S REPORT**

A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

**XXI. COUNCIL COMMENTS**

**XXII. EXECUTIVE SESSION - Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

**XXIII. ADJOURN**