

**Mayor**  
Derek Easterling  
**City Manager**  
Jeff Drobney, ICMA-CM  
**City Clerk**  
Lea Alvarez, CMC



**Council**  
Mayor Pro-Tem, Tracey Viars  
James Eaton  
Pat Ferris  
Chris Henderson  
Nimesh Patel

**City Council  
Work Session Meeting Agenda  
October 25, 2021 6:30 PM  
Council Chambers**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed.

Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>

**V. PRESENTATIONS**

- A. Presentation of Proclamation declaring November as National American Indian Heritage Month. The Proclamation will be presented to members of the Kennesaw Mountain Chapter, National Society Daughters of the American Revolution.

- B. Presentation of Proclamation declaring November 1st as National Family Literacy Day. The Proclamation will be presented to members of the Kennesaw Mountain Chapter of the National Society Daughters of the American Revolution.

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMITTEE AND BOARD REPORTS**

## **X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.

- A. First Public Hearing: Kick-off the City of Kennesaw's 2022 Comprehensive Plan update process. Case #MISC2021-09
- The Department of Community Development's Planning and Zoning Division and the Atlanta Regional Commission are partnering to adopt the City of Kennesaw's next Comprehensive Plan Update scheduled for summer 2022 (adoption scheduled for June 30, 2022). This is the first public hearing whereas the purpose of this hearing is to brief the community on the process and procedures to be used to develop the plan, opportunities for public participation and community engagement in developing the plan and to obtain input on the proposed planning process. Legal ads were run in the Marietta Daily Journal on October 15 and 22, 2021.

## **XI. CONSENT AGENDA**

- A. Approval of the October 11, 2021 Mayor and Council work session minutes.
- B. Approval of the October 18, 2021 Mayor and Council meeting minutes.

## **DEPARTMENT REPORTS**

### **XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director

- A. Approval of RESOLUTION for declaration of official intent to reimburse costs of various assets with tax-exempt financing.

The City desires to utilize tax-exempt financing through the Georgia Municipal Association lease-purchase program during this fiscal year. This resolution outlines the assets and amounts the City budgeted to finance this fiscal year. Treasury Regulations require that the acquisition and the closing date must occur within 60 days. This resolution secures the tax-exempt financing should the acquisition and closing date fall outside the 60 day timeframe. As assets are purchased, each lease-purchase agreement will be presented to the Mayor and Council for their consideration and approval. Finance Director recommends approval.

- B. Consideration for approval of an Alcohol License for Beer, Wine, and Sunday Sales for The Red Sauce Group LLC d/b/a Johnny's NY Style Pizza located at 3940 Cherokee Street, Kennesaw, GA 30144. Applicant: Daniel Silverio

The applicant has completed the required alcohol workshop per Sec. 6-69. Signs have been posted and it has been properly advertised per Sec. 6-36. Current application, background check, and fingerprint results are on

file. Finance Director recommends approval.

100.0000.32.1100 Application Fee \$350.00

- C. DISCUSSION ONLY: An Ordinance to amend Chapter 6, entitled "Alcoholic Beverages," of the Code of Ordinances of the City of Kennesaw, Georgia, so as to amend Section 6-52, 6-63, 6-70, 6-73, 6-74, 6-87, 6-93, 6-96, 6-109 and 6-116 of said Chapter regarding alcohol license fees, procedures for suspension and revocation of alcohol licenses, alcohol work permits, sales of distilled spirits, sales of malt beverages, employment of alcohol work permit holders, hours of operation of establishment licensed to sell alcohol, delivery of alcohol to unlicensed premises, pricing of alcoholic beverages, and tasting events at retail package stores within the city limits of Kennesaw, Georgia.

### **XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief  
RYAN SOLIS, 911 Communications Director

- A. Receipt of September 2021 crime statistics.

### **XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, Operations Specialist  
JOSHUA GUERRERO, Systems Administration Specialist

### **XV. PUBLIC WORKS**

RICKY STEWART, Public Works Director  
ROBBIE BALENGER, Facilities Manager

### **XVI. RECREATION AND CULTURE**

RICHARD BANZ, Museum Director  
STEVE ROBERTS, Parks and Recreation Director  
ANN PARSONS, Smith-Gilbert Gardens Director

- A. Approval of RESOLUTION to approve Croy Engineering, LLC for design development, construction manager at risk selection, construction documents and construction phase services for the Amphitheater at Depot Park .

In 2020, Kennesaw voters approved the 2021 SPLOST that included funding for a new Amphitheater at Depot Park. Croy Engineering, LLC has submitted to the City a proposal to provide design development, construction manager at risk selection, construction documents and construction phase services. A detailed Scope of Services is attached. Total cost is \$356,070 to be funded through SPLOST. The Parks and Recreation Director recommends approval and for the Council to authorize the Mayor to sign.

310.4228.54.149700.00000 SPLOST Depot Park Improvement

- B. Approval of purchase of Hussey Maxam1 Portable Bleachers for the Recreation Center from Southeastern Surfaces and Equipment.

The Hussey Maxam1 Bleachers are for the Recreation Center. The bleachers were approved under the 2022 Budget. Hussey is a member of the Sourcewell Cooperative Purchasing Group, of which the City is also a member. Southeastern Surfaces and Equipment is the distributor for Hussey in Georgia, and they provided a quote of \$83,128.00 for the portable bleachers. The quote is attached. This will be funded through Impact Fees and Capital Outlay. The Parks and Recreation Director recommends approval.

100.1055.54.2500 Capital Outlay Equipment - \$70,000

276.4225.54.1450 - Parks and Rec Impact Fees - \$13,128

## **XVII. COMMUNITY DEVELOPMENT**

LUKE HOWE, Economic Development Director

DARRYL SIMMONS, Zoning Administrator

SCOTT BANKS, Building Official

- A. Model Home Permit applications for consideration on property located at 1630 Stanley Road submitted by Traton, LLC. The name of the residential subdivision is called Haven at Stanley Road. Case# MISC2021-10

Model Home Permit is for four (4) attached single-family townhomes located on lot 80 (1702 Pardee Drive), lot 79 (1704 Pardee Drive), lot 78 (1706 Pardee Drive) and lot 77 (1708 Pardee Drive). Per section 10.02.01 (H), Mayor and Council may grant model home permits up to five-percent of the lots in the phase unit of the subdivision. This subdivision will contain a total of eighty (80) single-family townhomes. All four model home permit requests are contained within one townhome building. The Building Official has inspected the property and has verified that there is a fire hydrant within 500-feet of the proposed model homes. Planning and Zoning Department recommends approval of the model home permit applications.

## **XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

### **XIX. CITY MANAGER'S REPORT (Jeff Drobney)**

- A. City Manager reports, discussions and updates.

### **XX. MAYOR'S REPORT**

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

**XXI. COUNCIL COMMENTS**

**XXII. EXECUTIVE SESSION - Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

**XXIII. ADJOURN**