

**Mayor**  
Derek Easterling  
**City Manager**  
Jeff Drobney  
**City Clerk**  
Lea Alvarez



**Council**  
Mayor Pro-Tem, Pat Ferris  
James Eaton  
Tracey Viars  
Chris Henderson  
David Blinkhorn

**City Council  
Work Session Meeting Agenda  
November 30, 2020 6:30 PM  
Council Chambers**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

- A. Pursuant to Governor Kemp's Executive Order Number 03.14.20.01 declaring a Public Health State of Emergency and in accordance with O.C.G.A. §50-14-1 et seq., as may be amended or extended, this public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed.

Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>

**V. PRESENTATIONS**

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMITTEE AND BOARD REPORTS**

**X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.

**XI. CONSENT AGENDA**

- A. Approval of the November 9, 2020 Mayor and Council work session minutes.
- B. Approval of the November 9, 2020 Mayor and Council executive session

minutes.

- C. Approval of the November 16, 2020 Mayor and Council regular meeting minutes.
- D. Receipt of the October 2020 MetroAtlanta activity report.

## **DEPARTMENT REPORTS**

### **XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director

- A. Consideration for approval of an Alcohol License for Beer, Wine, Liquor and Sunday Sales for Zodiac Productions LLC d/b/a Café Zodiac Bar and Grill located at 2500 Cobb Parkway, Kennesaw, GA 30152. Applicant: Leyland Benn

The applicant has completed the required alcohol workshop per Sec. 6-69. Signs have been posted and it has been properly advertised per Sec. 6-36. Current application, background check and fingerprint results are on file. Finance Director recommends approval.

100.0000.32.1100 Application Fee \$350.00

- B. Consideration for approval of an Alcohol License for Liquor for Sparkles of Kennesaw, Inc. d/b/a Sparkles of Kennesaw located at 1000 McCollum Parkway, Kennesaw, GA 30144. Applicant: Ava Couey

The applicant currently has a Beer, Wine and Sunday Sales alcohol license but would like to add Liquor. The applicant has completed the required alcohol workshop per Sec. 6-69. Signs have been posted and it has been properly advertised per Sec. 6-36. Current application, background check and fingerprint results are on file. Finance Director recommends approval.

100.0000.32.1100 Application Fee \$350.00

### **XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief  
LINDA DAVIS, 911 Communications Director

- A. Receipt of the October 2020 crime statistics.

### **XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, Operations Specialist  
JOSHUA GUERRERO, Systems Administration Specialist

- A. Approval of RESOLUTION authorizing a contract with ProofPoint Cyber security Email, Anti-Spam, and Phishing training Software.

This request is to obtain approval for the purchase of the ProofPoint software. It is a cyber-security email threat detection and anti-phishing training software. The City will add this state of the art software to our current programs of antivirus protection, anti-spam, content filters, and multiple firewalls. Furthermore, it will enhance and bolster the protection of our users against ongoing cyber threats and attack. This software is in the approved Fiscal Year 2021 budget, and the cost is \$33,498.69. The Information Technology Department recommends approval.

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## **XV. PUBLIC WORKS**

RICKY STEWART, Public Works Director  
ROBBIE BALENGER, Facilities Manager

- A. Approval of RESOLUTION authorizing the condemnation of Parcel 15, located at 3195 Travelers Trail, as required for the Special Purpose Local Option Sales Tax (SPLOST) Cherokee Street project.

The City has been working diligently to acquire rights of way and easements needed for the SPLOST Cherokee Street project. However, right-of-way Agents have been unable to acquire the properties required for the project from the property owners of Parcel 15 located at 3195 Travelers Trail. In order to avoid costly delays, the City is in a situation where it must use the condemnation process to get the necessary right-of-way, permanent easement, and temporary construction easements. The Public Works staff recommend the Mayor and City Council determine circumstances are such that it is necessary to proceed with condemnation proceedings by Declaration of Taking under O.C.G.A. §32-3-4, et seq. Public Works staff also recommends Mayor and Council authorize the commencement of condemnation proceedings on the property for the Cherokee Street project, adopt the resolution and order approving said condemnation, and authorize the Mayor to execute the necessary documents.

The Public Works Director recommends approval.

310.4228.54.148400.0000 SPLOST 2011 Cherokee Street

- B. Approval of RESOLUTION authorizing the condemnation of Parcel 55, located at 3461 Cherokee Street, as required for the Special Purpose Local Option Sales Tax (SPLOST) Cherokee Street project.

The City has been working diligently to acquire rights of way and easements needed for the SPLOST Cherokee Street project. However, right-of-way Agents have been unable to acquire the properties required for the project from the property owners of Parcel 55, located at 3461 Cherokee Street. In order to avoid costly delays, the City is in a situation where it must use the condemnation process to get the necessary right-of-way, driveway easements, and temporary construction easements. The Public Works staff recommend the Mayor and City

Council determine circumstances are such that it is necessary to proceed with condemnation proceedings by Declaration of Taking under O.C.G.A. §32-3-4, et seq. Public Works staff also recommends Mayor and Council authorize the commencement of condemnation proceedings on the property for the Cherokee Street project, adopt the resolution and order approving said condemnation, and authorize the Mayor to execute the necessary documents.

The Public Works Director recommends approval.

310.4228.54.148400.0000 SPLOST 2011 Cherokee Street

## **XVI. RECREATION AND CULTURE**

RICHARD BANZ, Museum Director  
STEVE ROBERTS, Parks and Recreation Director  
ANN PARSONS, Smith-Gilbert Gardens Director

## **XVII. COMMUNITY DEVELOPMENT**

LUKE HOWE, Economic Development Director  
DARRYL SIMMONS, Zoning Administrator  
SCOTT BANKS, Building Official

- A. Plat submittal for parcel split of property located on Summer Street identified in District 20 , land lot 167 parcel 20. Applicant is Tim Gowens.  
Plat submitted by applicant Tim Gowens to split parcel containing +/- 9.66 acres. Parcel split will create two tracts. Tract 2 will contain .91 acres and Tract 1 will contain 8.75 acres. Applicant will purchase Tract 2 from property owner identified as Pro Build Real Estate Holdings LLC in order to renovate existing showroom building that fronts Summer Street and locate a new business on Tract 2. Tract 1 will continue with existing occupants, Pro Build. All parcels are currently zoned Light Industrial. The Plan Review Committee reviewed the plat and recommends approval.
- B. Approval of RESOLUTION authorizing an Intergovernmental Agreement (IGA) between the Kennesaw Development Authority (KDA) and the City of Kennesaw relating to the Walton Ridenour project.  
The Intergovernmental Agreement between KDA and the City of Kennesaw how funds received from the KDA's revenue sharing agreement with the Housing Authority of Cobb County will be used to make investments in City projects. KDA reviewed and approved the agreement at their regular meeting on October 21, 2020, and reaffirmed support of the agreement at their regular meeting on November 18, 2020. The agreement was prepared and reviewed by legal. The Economic Development Director and the Chair of the Kennesaw Development Authority recommend approval.
- C. DISCUSSION ONLY: Park swap and park development at East Park project.  
Chad Howie (Sanctuary Developers), will provide an update on the East Park project, as well as review the details of the planned park swap and options for development of the new City park contemplated in the development agreement.

**XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**XIX. CITY MANAGER'S REPORT (Jeff Drobney)**

- A. City Manager reports, discussions and updates.
  
- B. DISCUSSION ONLY: SPLOST 2016 Reallocation.  
Discussion of SPLOST 2016 reallocation for funding to complete Phase 2 of Recreation Center and move forward with Depot Park next phases, including amphitheater.

**XX. MAYOR'S REPORT**

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

**XXI. COUNCIL COMMENTS**

**XXII. EXECUTIVE SESSION - Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

**XXIII. ADJOURN**