

**Mayor**  
Derek Easterling  
**City Manager**  
Jeff Drobney, ICMA-CM  
**City Clerk**  
Lea Alvarez, CMC



**Council**  
Mayor Pro-Tem, James Eaton  
Tracey Viars  
Pat Ferris  
Antonio Jones  
Trey Sinclair

**City Council  
Meeting Agenda  
May 2, 2022 6:30 PM  
Council Chambers**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed.

Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>

- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email [kennesawcouncil@kennesaw-ga.gov](mailto:kennesawcouncil@kennesaw-ga.gov) no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

**V. PRESENTATIONS**

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMITTEE AND BOARD REPORTS**

**X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.

**XI. CONSENT AGENDA**

- A. Approval of the April 11, 2022 Mayor and Council work session minutes.
  
- B. Approval of the April 18, 2022 Mayor and Council meeting minutes.

Motion by Councilmember Viars to approve the Consent Agenda engross, seconded by Councilmember Jones.

Vote taken, motion unanimously approved 5-0. Motion carried.

**DEPARTMENT REPORTS**

**XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director

**XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief  
NIKKI MCGRAW, 911 Communications Director

**XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, Operations Specialist  
JOSHUA GUERRERO, Systems Administration Specialist  
KENNETH KING, Help Desk Specialist

**XV. PUBLIC WORKS**

RICKY STEWART, Public Works Director  
ROBBIE BALENGER, Facilities Manager

- A. Approval of a Proposal of Engineering and Architectural Design Services for the Public Works 2nd Floor Buildout Project.

Consideration to approve a Proposal for Engineering and Architectural Design Services for the Public Works 2nd floor buildout project by Croy Engineering. It is the City of Kennesaw's intent to continue with the design and construction of alterations and build-out to the existing Public Works Facility. The project will include build-out of 2nd floor, installation of hydraulic elevator in existing shaft, and alteration to 1st floor customer service counter and lobby area. Exterior improvements will include additional parking, ADA parking upgrades, and replacement of existing natural gas generator with upsized natural gas generator for whole building backup. The scope of services and corresponding budgets are

outlined in the attached proposal. The total project budget is \$119,910. Building and Facilities Manager recommends approval and to authorize the Mayor to sign the proposal.

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Motion by Councilmember Ferris to approve the proposal of engineering and architectural design services for the Public Works second floor buildout project and to authorize the Mayor to sign the proposal, seconded by Councilmember Viars.

Vote taken, motion unanimously approved 5-0. Motion carried.

## **XVI. RECREATION AND CULTURE**

RICHARD BANZ, Museum Director  
STEVE ROBERTS, Parks and Recreation Director  
ANN PARSONS, Smith-Gilbert Gardens Director

- A. Approval of RESOLUTION for bid and award of contract to American Architectural Design Specialties for the construction of a wheelchair swing for the Swift-Cantrell Park Inclusive Playground.

A Request for Proposals (RFP) was advertised in the Marietta Daily Journal on March 18 and April 1, 2022 to enhance the Swift-Cantrell Park Inclusive Playground by adding a new wheelchair swing. Two bids were received and opened on April 18, 2022. The Parks and Recreation Director recommends award of the contract to American Architectural Design Specialties for the price of \$49, 285.00 and for the Mayor to sign the attached resolution and contract.

Motion by Councilmember Ferris to approve **RESOLUTION NO. 2022-20, 2022** for bid and award of contract to American Architectural Design Specialties for the construction of a wheelchair swing for the Swift-Cantrell Park Inclusive Playground and to authorize the Mayor to sign the attached resolution and contract, seconded by Mayor Pro Tem Eaton.

Vote taken, motion unanimously approved 5-0. Motion carried.

## **XVII. COMMUNITY DEVELOPMENT**

LUKE HOWE, Economic Development Director  
DARRYL SIMMONS, Zoning Administrator  
SCOTT BANKS, Building Official

## **XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

## **XIX. CITY MANAGER'S REPORT (Jeff Drobney)**

- A. City Manager reports, discussions and updates.

**XX. MAYOR'S REPORT**

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

**XXI. COUNCIL COMMENTS**

**XXII. EXECUTIVE SESSION - Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

**XXIII. ADJOURN**

Mayor Easterling adjourned the meeting at 6:44 P.M. The next regularly scheduled meeting will be held Monday, May 16, 2022 at 6:30 P.M. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.